

**RISK ASSESSMENT FORM**

**RISK ASSESSMENT BY:** Yvonne Jones

**RISK ASSESSMENT OF:** Campfire circle

**VERIFIER:**

**REVIEW DATE:**

**DATE:** 22/9/20

**REVIEWER:**

**NOTES:**

ACTIVITY OR TASK	IDENTIFY THE HAZARD	WHO MIGHT BE HARMED AND HOW?	WHAT ARE YOU ALREADY DOING TO DO TO REDUCE THE LIKELIHOOD OF HARM OR MAKE THE HARM LESS SERIOUS?	IS THIS ADEQUATE TO GET RID OF THE HAZARD OR CONTROL IT SO THAT HARM IS UNLIKELY? YES OR NO	IF NO, WHAT ELSE CAN BE DONE? LIST ADDITIONAL CONTROL MEASURES OR CHECKS THAT ARE REQUIRED OF EXISTING CONTROLS	WHO IS RESPONSIBLE FOR ENSURING THESE ARE CARRIED OUT? WHEN WILL THESE CONTROLS BE INTRODUCED?
Use of campfire circle for a campfire	Trips and slips	Users	Fence around the campfire circle with signs. Users advised to wear suitable footwear in and around the area. Torches should be used in an evening if light is not adequate. There should be no running or climbing in the area. Adult supervision is required at all times in the campfire circle.	No	Leaders need to make young people aware of the safety requirements.	
	Burns and smoke inhalation	Users	Fire buckets are available that should be filled with water before the start of the activity. Users should only have the required amount of wood in the area at any time. There should not be an excessive pile of spare wood. Only use appropriate wood from the wood store. Accelerants should not be used on the fire.	NO	Leaders need to discuss safety with the young people before the fire to ensure they are aware that they need to be at a safe distance from the fire.	

	Preparing wood		Wood should not be chopped in the fire circle, it should be prepared outside the area.  NOTE: extra stones should not be brought into the fire circle.	Yes		
	Cleaning of the campfire circle		The fire must be correctly extinguished before leaving the site and ashes placed in the ash bins provided using shovel provided. Fire base should be left clean and tidy. Area should be swept and any debris removed.			