

3rd Brampton (St Thomas's) Scout Group

Annual General Meeting Minutes

Date: 4th July 2023 @ 1900h

Venue: St Thomas' Centre

Present: Ben Widdowson, Sharon Jervis, Claire Curzon, James Gilson, Charles Gillson, Simeon Rackham, Cathy Emmens, Ryan Draycott, Graham Nash, Brendon Weager



#	Agenda Item	Actions																																																																
1	<p>Introductions & Welcome to the Meeting</p> <p>Sharon Jervis welcomed all those present and thanked them for their attendance at this AGM.</p>																																																																	
2	<p>Apologies for non-attendance</p> <p>Tony Stone, Matthew Levers.</p>																																																																	
3	<p>Minutes of Group AGM 2022</p> <p>Minutes from last year's meeting have been published and were agreed.</p>																																																																	
4	<p>Matters Arising</p> <p>No matters arising.</p>																																																																	
5	<p>Approval of Group Scout Leaders nomination of Group Chair</p> <p>Sharon Jervis proposed Claire Curzon as Group Chair.</p>																																																																	
6	<p>Treasurer's Report</p> <p>Charity Annual Return for the Financial Year for the period from 01/04/2022 to 31/03/2023.</p> <p>Summary of account:</p> <table border="1"> <tbody> <tr> <td colspan="4"><u>Income</u></td> </tr> <tr> <td colspan="4"><u>Membership Subscriptions</u></td> </tr> <tr> <td>Monthly paid membership subscriptions</td> <td>21,326.50</td> <td></td> <td></td> </tr> <tr> <td>Deduct paid to the Scout Association</td> <td>-6,528.00</td> <td>14,798.50</td> <td>6,528.00</td> </tr> <tr> <td colspan="4"><u>Donations, legacies and similar income</u></td> </tr> <tr> <td>Donations</td> <td>90.00</td> <td></td> <td></td> </tr> <tr> <td>Gift Aid</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Camp & Activity contributions</td> <td>8,629.85</td> <td>8,719.85</td> <td></td> </tr> <tr> <td colspan="4"><u>Grants</u></td> </tr> <tr> <td>Unrestricted Grants</td> <td>4,990.00</td> <td>4,990.00</td> <td></td> </tr> <tr> <td colspan="4"><u>Fundraising</u></td> </tr> <tr> <td>General</td> <td>651.62</td> <td>651.62</td> <td></td> </tr> <tr> <td colspan="4"><u>Investment income</u></td> </tr> <tr> <td>COIF Charity Funds</td> <td>301.35</td> <td>301.35</td> <td></td> </tr> <tr> <td colspan="2">Total Income</td> <td>29,461.32</td> <td>29,461.32</td> </tr> <tr> <td colspan="2"></td> <td></td> <td>35,989.32</td> </tr> </tbody> </table>	<u>Income</u>				<u>Membership Subscriptions</u>				Monthly paid membership subscriptions	21,326.50			Deduct paid to the Scout Association	-6,528.00	14,798.50	6,528.00	<u>Donations, legacies and similar income</u>				Donations	90.00			Gift Aid	0.00			Camp & Activity contributions	8,629.85	8,719.85		<u>Grants</u>				Unrestricted Grants	4,990.00	4,990.00		<u>Fundraising</u>				General	651.62	651.62		<u>Investment income</u>				COIF Charity Funds	301.35	301.35		Total Income		29,461.32	29,461.32				35,989.32	
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Expenditure			
Youth programme and activities	4,480.27		
Camp Expenditure	6,692.22		
Badges	1,173.99		
Rent	6,224.17		
Adult support and training	162.69		
Insurance	317.10		
Repairs and Renewals	1,369.88		
Materials and equipment	8,182.57		
Administration	120.26		
Uniforms	227.49		
AGM and trustee expenses	21.84		
Fundraising expenses	539.80		
Total expenditure		29,512.28	
Short Fall In year		-50.96	
Bank Accounts			
As at 31st March 2023			
Current Account	15,393.69		
COIF Charities Deposit Fund	17,297.91	32,691.60	
As at 31st March 2022			
Current Account	15,746.00		
COIF Charities Deposit Fund	16,996.56	32,742.56	
		-50.96	

Members Subscriptions:

The total arrears at the end of the financial year were £1440. The Executive Committee took the decision not to pursue the subscription arrears for those members who had left to Group during the year which amounted to £503 together with the remaining arrears from previous financial years of £391.

Gift Aid:

Unfortunately, despite many "hours" spent on the phone to HMRC by both myself and Ben we have not been able to secure the necessary access code to upload the schedules to the Gift Aid website. The Gift Aid amount for the 2 years is approximately £2500.

Individual Sections Cash Float:

Due to changes of Leadership within the sections, the Executive Committee agreed to write off the deficits and reissue (or top up) the current float to £100.

Charities Investment Fund Account:

The total amount for this Fund is £17,297.91.

Grants:

The Group received one grant from Derbyshire County Council of £4990 for the purchase of paddle boards. These have been purchased and one leader has undertaken the training for the British Canoeing Sup Stand Up Paddle Board qualification.

7	<p>Election of Group Secretary</p> <p>Brendon Weager was elected as Group Secretary. Proposed: Cathy Emmens, Seconded: Ryan Draycott.</p>																									
8	<p>Election of Group Treasurer</p> <p>James Gillson agreed to continue as Group Treasurer. Proposed: Sharon Jervis, Seconded: Ben Widdowson.</p>																									
9	<p>Elections to the Group Scout Council</p> <p>Vincent Beckworth and Ryan Draycott (QM) were elected to the Group Scout Council. Proposed: Ben Widdowson, Seconded: Sharon Jervis.</p>																									
10	<p>Nominations to the Group Scout Council</p> <p>There were none.</p>																									
11	<p>Approval of Independent Examiner</p> <p>Mike Webb was approved to continue as Independent Examiner. Proposed: James Gillson, Seconded: Simeon Rackham.</p>																									
12	<p>Approval of revised Group constitution</p> <p>The revised Group constitution was approved. Revisions include reference to Group Trustee Board (previously Group Executive Committee) and inclusion of Squirrel Dreys.</p>																									
13	<p>GSL report / Review of the year</p> <p>3rd Brampton continues to thrive and has come back strong since the pandemic. We have continued this year to grow our sections with the addition of two new squirrel sections, giving us 8 sections in total (two of each, squirrels, beavers, cubs and scouts). We continue to meet at St. Thomas' Church on both Mondays and Fridays.</p> <p>We have had a number of changes to the Trustee Board (formerly Exec), our chair resigned due to other commitments and has been replaced recently, however, we have been running without a secretary for some time.</p> <p>All sections offer a variety of skills based and adventurous scouting activities with pre-planned programs and outings.</p> <p>Current young people numbers stand at:</p> <table border="0"> <tr> <td></td> <td>Rother</td> <td>Hipper</td> <td></td> </tr> <tr> <td>Scouts</td> <td>18</td> <td>16</td> <td></td> </tr> <tr> <td>Cubs</td> <td>24</td> <td>13</td> <td></td> </tr> <tr> <td>Beavers</td> <td>14</td> <td>15</td> <td></td> </tr> <tr> <td>Squirrels</td> <td>18</td> <td>20</td> <td></td> </tr> <tr> <td>Total</td> <td>74</td> <td>64</td> <td>138</td> </tr> </table>		Rother	Hipper		Scouts	18	16		Cubs	24	13		Beavers	14	15		Squirrels	18	20		Total	74	64	138	
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	<p>Current leader numbers:</p> <table border="0"> <tr> <td></td> <td>Rother</td> <td>Hipper</td> <td></td> </tr> <tr> <td>Scouts</td> <td>3</td> <td>6</td> <td></td> </tr> <tr> <td>Cubs</td> <td>4</td> <td>3</td> <td></td> </tr> <tr> <td>Beavers</td> <td>3.5</td> <td>3</td> <td></td> </tr> <tr> <td>Squirrels</td> <td>4</td> <td>3</td> <td></td> </tr> <tr> <td>Total</td> <td>14.5</td> <td>15</td> <td>29.5</td> </tr> </table> <p>Numbers are low in Rother beavers, Hipper cubs and scouts. Rother beavers will be increasing numbers from squirrels in September with 12 ready to move up. Hipper cubs have a shortage of leaders, hence low numbers, Hipper scouts numbers are now steadily increasing.</p> <p>Moving forward in September, we will be having a number of challenges, the Trustees Board will need to address:</p> <ul style="list-style-type: none"> • Room availability at St Thomas'. Rother Scouts currently meet in the Suite and will soon outgrow it. Rother beavers would also benefit from more available space. • Leah (Hipper Beaver leader) will be moving to Rother beavers as joint leader in September due to work commitments. We will need a contingency to recruit more leaders for the section. • With the above change, this will then mean that there are only 2 squirrel leaders for Hipper. The minimum requirement for squirrels is three leaders. This will mean we will either have to recruit or rely heavily on the parent rota. • Hipper cubs also are in need of extra leaders. • Staying on the same theme of recruitment – The Trustees Board are short of a secretary and parent representatives. We need the extra people to conform to our charitable status requirements. • We have a huge waiting list (Correct as of 02/07/2023), which continues to grow: <table border="0"> <tr> <td>Squirrels</td> <td>17</td> </tr> <tr> <td>Beavers</td> <td>21</td> </tr> <tr> <td>Cubs</td> <td>8</td> </tr> <tr> <td>Under age</td> <td>3</td> </tr> <tr> <td>Total</td> <td>49</td> </tr> </table> <p>We ran a successful family camp last September with 105 participants. We are planning another for next year, potentially in June (date to be confirmed).</p> <p>The Squirrel sections held a joint 1st birthday party in June.</p> <p>I would like to take this opportunity to thank each and every leader, trustee board member for all the hard work they put into scouting to make our group one of the most successful in the district.</p> <p>Sharon Jervis Group Scout Leader</p>		Rother	Hipper		Scouts	3	6		Cubs	4	3		Beavers	3.5	3		Squirrels	4	3		Total	14.5	15	29.5	Squirrels	17	Beavers	21	Cubs	8	Under age	3	Total	49	
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14	<p>District representative</p> <p>Ben Widdowson gave a brief summary and thanked the group for its excellent progress over the last 12 months.</p>																																			

15	AOB None.	
16	Date of next meeting June 2024 - TBC	
17	Close	